

## NEW PATIENT INFORMATION

### **PERSONAL INFORMATION (PLEASE PRINT)**

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ DATE: \_\_\_\_\_

AGE: \_\_\_\_\_ GENDER:  MALE  FEMALE  OTHER: \_\_\_\_\_ SSN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PRIMARY PHONE#: \_\_\_\_\_  CELL  HOME OTHER PHONE#: \_\_\_\_\_  CELL  HOME

EMPLOYER: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

EMPLOYER ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

MARITAL STATUS:  SINGLE  MARRIED  WIDOWED  DIVORCED

SPOUSE NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

REFERRAL SOURCE:  FRIEND/RELATIVE \_\_\_\_\_  PROVIDER: \_\_\_\_\_

FACEBOOK  INSTAGRAM  GOOGLE SEARCH  SPA: \_\_\_\_\_  OTHER: \_\_\_\_\_

PREFERRED PHARMACY: \_\_\_\_\_

### **PLEASE COMPLETE IF UNDER 18 YEARS OF AGE**

NAME OF LEGAL GUARDIAN: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ SSN: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

### **INSURANCE INFORMATION**

MEDICARE (ONLY)  MEDICARE WITH SUPPLEMENT  MEDICARE REPLACEMENT PLAN  MEDICAID  TRICARE/VA

COMMERCIAL INSURANCE  WORKER'S COMPENSATION: \_\_\_\_\_

PRIMARY INSURANCE: \_\_\_\_\_ SUBSCRIBER NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

POLICY #: \_\_\_\_\_ GROUP #: \_\_\_\_\_

SECONARY INSURANCE: \_\_\_\_\_ SUBSCRIBER NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

POLICY #: \_\_\_\_\_ GROUP #: \_\_\_\_\_

GUARANTOR INFORMATION (PERSON RESPONSIBLE FOR PAYMENT):  SELF  LEGAL GUARDIAN: \_\_\_\_\_

OTHER: \_\_\_\_\_

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE #: \_\_\_\_\_

### **\*\*\*EMAIL SIGN UP\*\*\***

By signing up for E-mail, you consent to receive electronic communications, promotional offers, event notices and other material from Idaho Eyelid & Facial Plastic Surgery. You may opt out of our E-mails at any time by clicking the unsubscribe link at the bottom of any E-mail.

Signature: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

I would **ONLY** like to receive emails regarding my account and appointments.

### **FINANCIAL AGREEMENT**

**1.** We always request payment at the time of service. If an appointment is missed without a 24 notice, there will be a **\$150.00 charge**.

**2.** Please remember that insurance is considered a method of reimbursing the patient for fees paid to the doctor and is not a substitute for payment. Some companies pay fixed allowances for certain procedures, and others pay a percentage of the charge. It is your responsibility to pay any deductible, co-insurance, copay or balance not paid for by your insurance.

**3.** In order to control your cost of billings, we request that your charges for office visits, including deductibles, co-insurance, and copayments be paid at the conclusion of each visit. If we are required to use a collection agency, there is an interest charge of up to 18%.

**4.** By signing below you are requesting that payment of authorized Medicare and/or insurance benefits be made on your behalf for any services rendered. You are also authorizing any holder of medical information about you be released to the Health Care Financing Administration, its agents, or any insurance carrier who may have any information needed to determine these benefits or the benefits payable for related services.

**5.** This assignment will remain in effect until revoked by the signee in writing. A photocopy of this assignment is to be considered as valid as an original. By signing below, I understand that I am financially responsible for all charges whether or not paid by said insurance. I hereby authorize Idaho Eyelid & Facial Plastic Surgery to release all information necessary to secure payment for services rendered.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



**NEUROLOGICAL**

- DIZZINESS
- HEADACHE
- MEMORY LOSS
- NUMBNESS/WEAKNESS
- TREMOR
- UNSTABLE GAIT

**PSYCHIATRIC**

- ANXIOUS
- CONFUSED
- DEPRESSED
- MEMORY DISTURBANCES
- NERVOUS
- SUBSTANCE ABUSE

DO YOU HAVE ANY OTHER HEALTH CONDITIONS?  YES  NO

PLEASE LIST:

\_\_\_\_\_  
\_\_\_\_\_

WHO IS YOUR CURRENT PRIMARY CARE PHYSICIAN? \_\_\_\_\_

DO YOU USE ANY TOBACCO PRODUCTS? (CHECK ALL THAT APPLY)

- CIGARETTES: HOW MUCH? \_\_\_\_\_
- CIGARS: HOW MUCH? \_\_\_\_\_
- CHEWING TOBACCO
- VAPE

DO YOU DRINK ALCOHOL?  YES  NO

HOW OFTEN? \_\_\_\_\_

DO ANY MEDICAL OR EYE CONDITIONS RUN IN YOUR FAMILY? (CHECK ALL THAT APPLY)

- DIABETES
- HIGH BLOOD PRESSURE
- CANCER
- GLAUCOMA
- MACULAR DEGENERATION
- OTHER: \_\_\_\_\_

WHAT ARE WE SEEING YOU FOR TODAY? (CHECK ALL THAT APPLY)

- DROOPY EYELIDS
- TEARING
- EYELIDS TURN OUT
- EYELIDS TURN IN
- BUMP/LESION ON EYELID
- EYE PAIN
- DOUBLE VISION
- EYE PROTRUSION
- OTHER (PLEASE DESCRIBE):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Idaho Eyelid & Facial Plastic Surgery is committed to protecting the privacy of your personal information. We are required by applicable federal and state laws to maintain the privacy of your personal and health information. This notice explains our privacy practices, our legal duties, and your rights concerning your personal and health information. Personal and health information means any information that is identifiable to you. Including; your personal information, information regarding your healthcare and treatment; identifiable factors including your name, age, address, income or other financial information.*

**I acknowledge that I have been informed by Idaho Eyelid & Facial Plastic Surgery PLLC, that upon my request, I will be furnished with a Notice of Privacy Practices.**

Signed (Patient or parent if minor) \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to patient \_\_\_\_\_

Authorization to release medical information to someone other than yourself (please write name and relation):

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Relation: \_\_\_\_\_